

September 2020

Dear Parent

### Sixth Form back to school update

We hope you are well, and would like to thank-you for your support in getting the sixth form students back to school this September. For everyone involved, it's been a case of trying to get used to our 'new normal' and for our Year 12s, a new learning environment, perhaps even school. Following on from Ms Partridge's letter last week, the sixth form team would like to update you specially on how our year 12, 13 and 14 students are settling in, and to revisit some important reminders.

#### Uniform

Firstly, we were really pleased to see how smart the students have looked over the past couple of weeks. As a reminder, students should be wearing their lanyards *visibly* as soon as they arrive on site, and should have the full correct uniform on (including smart shoes, not black trainers *when they arrive* on site). Any students who have lost their lanyards and cards can pay £1 for a new one, and need to see Ms Setters who will organize a new one for them. Any students who have ordered a new one already, will receive them as soon as they are ready. Phones and headphones should also be out of sight when they arrive.

#### Admin

In terms of 'admin', all students should by now have signed a 'Student contract' and 'Laptop agreement'. Anyone who has been unable to do this should see Ms Setters asap. As Ms Partridge explained, students driving into school should also have completed a 'Car Park Request Form', again these can be collected from Ms Setters. Electric scooters should not be used by students to travel to and from school. Currently, these are illegal both on the road, and on the pavements, with the police having the rights to pull over users, issuing both fines and points on driving licenses. You can find more information here:

<https://www.gov.uk/government/publications/powered-transporters/information-sheet-guidance-on-powered-transporters>

#### Timetables

All sixth form students have received their timetable, and any changes requested (such as subject choices) have been made. If, however, students are still unhappy with their choices, they need to speak to Ms Setters in zone 6 who will be able to help them.

One confusion students have had is the timings of lessons. Students should remember, as shown in enrolment, lesson timings in sixth form are slightly different to normal. **Morning lessons** (Period 1 and 2), take place from 9.00-11.00am, and **afternoon lessons** (Period 5 and 6), and take place from 1.00-3.00pm. For the small number of students who have either English or Maths re-sits, or IB Core lessons outside these lesson times, the exact timings have been arranged with your teacher and you should check with Ms Setters if unsure.

All subjects are currently timetabled 2 hours a week face-to-face lessons in school, with work then being set for completion at home. Obviously, it's essential that students engage in the work being set for completion at home.

Due to Covid restrictions, we are in the unfortunate position of not being able to have sixth form students onsite when they are not in lessons. All students should arrive at school a maximum of 10 minutes before lessons, and should leave the site as soon as they are dismissed from lesson. Where students have lessons in the morning and afternoon, they will need to go home and come back. Currently, there are no refreshments available for students on site. If you have any queries do please contact the Sixth Form team ([sixthform@ntc.kent.sch.uk](mailto:sixthform@ntc.kent.sch.uk)) who will be happy to answer. Please remember, these restrictions are in place to keep staff and students safe, and learning to take place as effectively as possible in these difficult times.

### Communication

Moving forward, while staff and students are restricted by their 'bubbles', it is essential that students get into the habit of checking their school emails every day during the week, as this is our main form of communication with them. Learning coaches will be emailing weekly to check in with the students, and will need a reply to let us know that they are ok, and any difficulties they are having.

### Post-18 destinations

Any Year 13 students who would like to apply to university should be doing so now. This must be done through UCAS, with students creating their own account and linking it to NTC using the buzzword '*northfleet21*'. Mr Restarick will be contacting those who have already expressed their interest, as well as supporting other post-18 routes with Ms Wooten, including apprenticeships, and employment.

Finally, we'd like to thank you for your ongoing support, during these challenging times.

Yours sincerely



Ms E Campbell  
Sixth form Progress Manager/IB Coordinator



Mr S Restarick  
Sixth Form Leadership Coordinator