

# Northfleet Technology College

## Admission & Over-Subscription Criteria

Last Revised: July 2015

Responsibility: FGB

Review Date: July 2016

**ADMISSION:** Entry is without testing.

Parents must complete a Secondary Common Application Form which will be available from the child's Primary School or the Local Authority. This application form (SCAF) must be completed either on-line or be returned to the Primary School. A Supplementary Information Form (SIF) should also be completed and returned to the Admissions Officer at Northfleet Technology College.

**Before the application of oversubscription criteria children with a statement of special educational need which names the school will be admitted. As a result of this the published admissions number will be reduced accordingly.**

**OVER-SUBSCRIPTION:** The school admits up to 164 students of all abilities. The following criteria will be applied in the order set out here to decide which children will be admitted.

1. Children in Local Authority Care – a child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989).
2. Where the child has a sibling attending Northfleet Technology College or Northfleet School for Girls at the time of entry. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.
3. Health and Special Access Reasons – Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.
4. Nearness of children's homes to school - we use the distance between the child's permanent home address and the school, measured in a straight line using Ordnance Survey address point data. Distances are measured from a point defined as within the

child's home to a point defined as within the school as specified by Ordnance Survey. The same address point on the school site is used for everybody.

A student's home address is considered to be a residential property that is the child's only or main residence and not an address at which your child might sometimes stay or sleep due to your own domestic or special arrangements. The address must be the student's home address on the day you completed your application form and which is either

**Owned by the child's parent, parents or carer OR leased to or rented by the child's parent, parents or carer under a lease or written rental agreement.**

If you live separately from your partner but share responsibility for your child and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of weekdays.

NB A block of flats has a single address point reference, so applicants living in the same block will be regarded as living the same distance away from the school. In the unlikely event that two or more children live in the same block and in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.

**Late Applications and Waiting Lists:** Waiting lists will be maintained in priority order according to our over-subscription criteria. Late additions to the waiting list will be added in their correct position accordingly to the over-subscription criteria.

**Admission Number for Year 12:** Priority will be given to existing students transferring from Year 11. The PAN for external candidates will be 20 but this figure may be exceeded in the event that this and the number of internal students transferring into Year 12 is less than the overall total figure for the year group, which is 120.

In accordance with the Gravesham Inclusion Forum's Protocol, a Year Group may be increased by a maximum of two places at any one time in order to facilitate the transfer of students on Managed Move or Monitored Transfers.

Jane Partridge  
**Headteacher, on behalf of the Governing Body.**

**ADMISSION 2014/2015 – SUPPLEMENTARY FORM**

Son's Name: .....

Full Home Address: .....

Town: ..... Post Code .....

Date of birth: .....

Please put a tick in the relevant box if any of the following statements are correct:

- I have a son who attends Northfleet Technology College at the time of entry   
(Name of son: .....)
- I have a daughter who attends Northfleet School for Girls at the time of entry   
(Name of daughter: .....)
- My son has a medical reason, supported by a doctor's certificate, which requires that he attends Northfleet Technology College

I/We confirm that I/we wish my/our son to attend Northfleet Technology College from September 2014.

Signed: ..... (Parent/Carer)

Name: *(please print)* ..... (Parent/Carer)

Date: .....

*If you wish to be kept up-to-date with Newsletters etc., please include your email address*

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Please return to the Admissions Officer at Northfleet Technology College, Colyer Road,  
Northfleet Kent DA11 8BG